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Lake Windermere Ambassadors Society 9th Annual General Meeting Minutes

March 12, 2020, 6:00 - 6:30 PM
625 4th Street South Annex, Invermere, BC

Attendees: Shannon McGinty, Paola Albano, Carol Luttmmer, Aina Cevnenoks, Jennifer Beverley, Paul Christy, Nancy Wilson, L. F. Buzz Harmsworth, Max Fanderl, Ute Juras, Penny Powers, Shawn Ridsdale, Susan Clovechok

The 9th Annual General Meeting of the Lake Windermere Ambassadors Society, a society registered under the B.C. Society Act (“The Society”) was called to order by the appointed meeting Chair, Paul Christy, at 6:05 pm on March 12, 2020 at the Lake Windermere Ambassadors’ Office, 625 4th Street (South Annex) in Invermere, BC.

The Chair welcomed all attendees and noted apologies for absence from Gurmeet Brar and Katie Watt.

The Chair appointed The Society’s outgoing Secretary, Jennifer Beverley, to act as Recording Secretary and to record meeting minutes.

Quorum of more than three members was determined, and the meeting was allowed to proceed.

1. Adoption of agenda

No additions or changes were proposed for the agenda that was distributed via email to all members in good standing on February 3rd, 2020 along with the Notice of this Annual General Meeting.

Proposed Resolution: To adopt the Agenda for this Annual General Meeting
Motioned: Taoya Schaefer; **Seconded:** Max Fanderl. **Carried.**

2. Adoption of AGM 2019 Minutes

The Chair tabled and reviewed the Minutes of the AGM of March 21st, 2019. No questions arose and no business from those AGM Minutes required action.

Proposed Resolution: To accept the minutes of the 2018 Annual General Meeting
Motioned: Taoya Schaefer; **Seconded:** Max Fanderl. **Carried.**

3. Financial report for FY ending Sept. 30, 2019

The previously appointed Treasurer, Taoya Schaefer, delivered a summary and review of the Financial Statement for The Society’s fiscal year ending September 30th, 2019. No questions or objections were raised in regards to the financial statements.

Proposed resolution: That the financial statements tabled at this Annual General Meeting be accepted
Motioned: Taoya Schaefer; **Seconded:** Shawn Ridsdale. **Carried.**

4. Annual activity report and 2020 Work Plan

The Chair appointed Program Coordinator Shannon McGinty to deliver The Society's Annual Activity Report and 2020 Work Plan. Deeming 2019 to have been a busy and successful year, the Chair requested that a written copy of the report be included with the Minutes of this Annual General Meeting by the Recording Secretary. The Work Plan was accepted. No questions or comments arose from the Annual Report, and the meeting proceeded.

5. Election of Directors and Officers

The Chair advised that as of today, all current Officers and Directors were retired from their roles. Katie Watt retired as Directors having indicated their preferences not to continue in this roles. The Chair then called for nominations to appoint the Board of Directors for 2019/20:

- Jennifer Beverley nominated Paul Christy for the office of President, Shawn Ridsdale seconded the nomination. No objections or further nominations were put forward and Paul Christy was declared President by acclamation.
- Jennifer Beverley nominated Shawn Ridsdale for the office of Vice-President, Max Fanderl seconded the nomination. No objections or further nominations were put forward and Shawn Ridsdale was declared Vice-President by acclamation.
- Shawn Ridsdale nominated Taoya Schaefer for the office of Treasurer, Jennifer Beverley seconded the nomination. No objections or further nominations were put forward and Taoya Schaefer was declared Treasurer by acclamation.
- Taoya Schaefer nominated Jennifer Beverley for the office of Secretary, Buzz Hamsworth seconded the nomination. No objections or further nominations were put forward and Jennifer Beverley was declared Secretary by acclamation.
- Paul Christy nominated Max Fanderl, Buzz Hamsworth, and Paola to the positions of Directors, which they all accepted. Paul Christy also advised that Gurmeet Brar had notified The Society that they are interested in standing for election to the position of Director, although they were unable to make this Annual General Meeting. No objections or further nominations were put forward, and the four nominees were subsequently appointed as Directors after unanimous approval.
- The remaining open seats on the Board of Directors will stay vacant until they can be filled at a later time.

The President, Treasurer, and Secretary will continue as those authorized to sign cheques and other instruments required to be signed by the Society's Bankers. Any one signature of the above is needed on any cheque.

6. Adjournment

After the Chair advised there was no further business to discuss and that the next regular board meeting would follow the adjournment of this Annual General Meeting, Buzz Harmsworth motioned to adjourn the meeting and there being none opposed, the meeting was adjourned at 6:32 pm.

Chair, Paul Christy

Recording Secretary, Jennifer Beverley

Lake Windermere Ambassadors Society

BALANCE SHEET

As of September 30, 2019

	TOTAL
Assets	
Current Assets	
Cash and Cash Equivalent	
1000 BMO Bank Acct	75,768.97
1010 BMO Gaming Account	26.78
1020 Paypal	79.89
1400 Undeposited Funds	6,000.00
Total Cash and Cash Equivalent	\$81,875.64
Accounts Receivable (A/R)	
1200 Accounts Receivable	12,329.81
Total Accounts Receivable (A/R)	\$12,329.81
1210 Payroll Advances	0.00
Total Current Assets	\$94,205.45
Non-current Assets	
1650 Recoverable GST	0.00
3610 PY GST Paid on Purchases 50%	0.00
3620 PY HST Paid Fed 50%	0.00
3630 PY HST Paid Prov 57%	0.00
Total Non Current Assets	\$0.00
Total Assets	\$94,205.45
Liabilities and Equity	
Liabilities	
Current Liabilities	
Accounts Payable (A/P)	
1800 Accounts Payable	3,663.74
Total Accounts Payable (A/P)	\$3,663.74
1450 Deferred Revenue	59,100.02
2400 Payroll Liabilities	0.00
25500 GST/HST Payable	0.00
Total Current Liabilities	\$62,763.76
Total Liabilities	\$62,763.76
Equity	
3100 Current Year Surplus	0.00
3210 Restricted Funds (18-09 BM Equip, PC & Audit)	10,000.00
3211 Contingency /Cash Flow Fund	26,441.69
Retained Earnings	-5,000.00
Profit for the year	0.00
Total Equity	\$31,441.69
Total Liabilities and Equity	\$94,205.45

Lake Windermere Ambassadors Society

LWA INCOME AND EXPENSE THIS FISCAL YTD VS LAST YEAR

October 2018 - September 2019

	TOTAL	
	OCT 2018 - SEP 2019	OCT 2017 - SEP 2018 (PY)
INCOME		
4000 Donations		
4010 Donations - non-receipted	40.00	20.00
4011 Community	770.00	5,444.08
Total 4010 Donations - non-receipted	810.00	5,464.08
4012 Intercharity Donation	165.00	
4020 Donations - receipted	5,195.00	150.00
Total 4000 Donations	6,170.00	5,614.08
4100 Grants		
4120 Foundation Grants	26,225.00	5,000.00
4135 Society Grants	400.00	
4140 CBT	26,398.69	12,075.00
Total 4100 Grants	53,023.69	17,075.00
4130 Government Grants		21,370.00
a. Federal		
4430 Canada Summer Jobs	3,878.00	3,036.00
Total a. Federal	3,878.00	3,036.00
b. Provincial	6,000.00	
c. Municipal	10,000.00	
Total 4130 Government Grants	19,878.00	24,406.00
4400 Fee for Service	23,408.75	
4425 Fundraising & Events	42.00	
4431 Mainstream Revenue		1,041.00
4445 PY Deferred Income	34,614.23	57,606.82
4800 Deferred to Next FY	-43,781.24	-35,931.70
4990 Living lakes Grants	50,000.00	84,400.00
Total Income	\$143,355.43	\$154,211.20
GROSS PROFIT	\$143,355.43	\$154,211.20
EXPENSES		
6010 Accounting & Audit	3,348.45	2,005.99
6020 Advertising & Promotions	1,339.10	474.06
6135 Dues & Subscriptions	196.40	161.44
6140 Event Expenses	431.16	0.00
6200 Insurance	3,431.00	275.00
6210 Bank Charges & Interest	56.18	
6215 Lab Work	3,405.66	1,477.01
6220 Licences and Fees	50.00	116.88
6230 Meeting (Board) Expenses	162.54	9.53
6231 Meals & Entertainment	135.36	80.57
6245 Mileage	2,482.47	965.58

	TOTAL	
	OCT 2018 - SEP 2019	OCT 2017 - SEP 2018 (PY)
6300 Payroll Expenses		
6310 Summer Student	8,738.62	5,953.23
6320 WCB	41.73	426.94
Total 6300 Payroll Expenses	8,780.35	6,380.17
6400 Postage	95.62	8.71
6410 Printing	5,746.39	625.62
6420 Professional Fees	4,940.18	2,233.12
6430 Program Coordinator	38,852.81	31,465.00
6440 Project Supplies	7,908.57	3,767.92
6445 Project Work	3,659.38	9,837.10
6460 Shipping	168.21	453.01
6470 Telephone/Internet	712.96	652.67
Wildsight Portion	-216.95	0.00
Total 6470 Telephone/Internet	496.01	652.67
6480 Training	674.01	822.55
6490 Travel & Accommodation	788.08	
Total Expenses	\$90,820.32	\$65,811.20
OTHER INCOME		
8030 In-Kind Tax Receipted Donations	273.99	
Total Other Income	\$273.99	\$0.00
OTHER EXPENSES		
8530 In-Kind Tax Receipted Donated Items	273.99	
9000 Suspense	0.00	0.00
9250 To be allocated to Reserve	2,928.17	7,870.00
9400 Living Lakes Donations (out)	45,000.00	80,530.00
9999 PY Opening Entries	4,606.94	
Total Other Expenses	\$52,809.10	\$88,400.00
PROFIT	\$0.00	\$0.00

[2019 Annual Report](#)
[2019-2021 Work Plan](#)