



lake windermere ambassadors

healthy water for healthy communities

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Board of Directors

Location: Columbia Valley, BC

We are looking for passionate water stewards and community leaders to join our organization. Please read the full description below, and follow the instructions at the bottom of the page for how to apply.

Thank you for your interest in volunteering with the Lake Windermere Ambassadors!

Organization Background:

The Lake Windermere Ambassadors are a community-based environmental stewardship NGO working in the East Kootenay region of BC. The Ambassadors have a vision of an ecologically healthy Lake Windermere with balanced management approaches that support recreation and traditional uses, high fish and wildlife values, and economic prosperity in the region.

A Board of Directors representing a diversity of stakeholders in the Lake Windermere watershed guides the organization. The Lake Windermere Ambassadors are currently leading lake water quality monitoring and conducting water-related education and stewardship programs. They also encourage the implementation of policies & guidelines in the Lake Windermere Management Plan in their appointed role as Lake Management Committee. The Ambassadors have received accolades for their collaborative initiatives and are being used as a model for community-based water stewardship by Living Lakes International, Living Lakes Network Canada, and Friends of Kootenay Lake.

Position Description:

Join our Board of Directors! We are seeking locals and second homeowners who are passionate about Lake Windermere's ecological and recreational health, to volunteer as Directors on our governance board. Join a group of committed citizens that are helping give back to our community. We are concerned with protecting & helping manage the lake for all current and future users. No experience is needed, just a passion for the lake and a desire to learn more about it.

Directors can expect to:

1. Gain a thorough understanding of the lake, and play a direct role in its management and stewardship;
2. Help shape the future of the Lake Windermere Ambassadors and of Lake Windermere, by deciding which project work is submitted for funding;
3. Make sure that local government and residents stay current with the health of the lake, and keep up to date with the recommendations and objectives of the Lake Windermere Management Plan;

4. Contribute to local government decision-making by sitting as part of the Lake Management Committee and commenting on development referrals. Directors join a group of passionate, informed, and committed people!

Our meetings are casual and inviting. Feel free to contact us if you would like to drop in on a meeting to see what it's like and meet the current board. We currently meet on the 4th Thursday of the month, at 6:00pm, at our office (located at 625 4th Street, Invermere, BC), and online. The monthly meeting time and date can be changed to accommodate all board members, so if you're considering the role but think that this date might not work for you, just let us know! We can be flexible.

Duties and Responsibilities:

- Commit 2-3 hours/month to attend board meeting, review minutes/agenda, and communicate with coordinator
- Attend monthly board meetings in person or virtually (4th Thursday of every month from 6 to 8pm)
- Attend Annual General Meeting in March

There are four Executive Committee Positions, directors in these roles have a few more responsibilities as outlined below:

- Chair
 - Safeguard the integrity of the Board process and to represent the Board as required
 - Ensure that the agenda and meeting fall within the scope of the Boards role
 - Ensure that the agreed upon rules for conducting the meeting are followed
 - Chair the Board's meetings with support of Program Coordinator
- Vice Chair
 - Take over the president's duties should they not be able to complete them for any reason
- Treasurer
 - Keep the financial records, including books of account
 - Render financial statements to the directors, members, and others when required
- Secretary
 - Conduct the correspondence of the society in the absence of the Program Coordinator
 - Issue notices of meeting of the society and directors in the absence of the Program Coordinator
 - Keep the minutes of all meetings of the society and directors
 - Have custody of all records and documents of the society
 - Maintain a registrar of members in the absences of the Program Coordinator

Required Skills and Qualifications:

- As per the BC Societies Act:
 - At least 18 years of age
 - Capable of managing their own affairs
 - No undergoing bankruptcy
 - Has not been convicted of fraud or corporate offence within the last 5 years
- Interest in the ecological and recreational health of Lake Windermere
- Passion for Lake Windermere and desire to learn more

TO APPLY: Please give us a phone call, or send us an email letting us know why you are interested and quick introduction to who you are. We will provide you the Agenda package for our next meeting so we can get you introduced to the organization.

Lake Windermere Ambassadors Society

info@lakeambassadors.ca

Subject line: "Board of Directors Application"