
LAKE WINDERMERE MANAGEMENT COMMITTEE TERMS OF REFERENCE January 2022 to December 2026

1.0 Background

The Lake Windermere Management Plan (LWMP) was adopted by the Regional District of East Kootenay (RDEK) Board and District of Invermere (DOI) Council in February 2011. The LWMP was prepared in recognition of the need for a common strategy for the two local governments with jurisdiction on Lake Windermere to guide regulatory and management decisions under their direct authority or influence. The LWMP contains information on the biophysical and social characteristics of Lake Windermere and makes recommendations on the future use and management of the lake. A key recommendation of the LWMP is the creation of a Lake Management Committee to assist in implementing the non-regulatory lake management measures identified within the plan.

2.0 Mandate

The primary role of the Lake Management Committee is to assist the RDEK and DOI in implementing the recommendations of the Lake Windermere Management Plan. The focus of the Committee shall be the engagement and education of the residents and visitors of the Lake Windermere area.

3.0 Committee Composition

The RDEK Board and DOI Council shall appoint the Lake Windermere Ambassadors Society Board as the Lake Management Committee. The Lake Windermere Ambassadors Society Board shall be appointed in accordance with their approved BC Societies By Laws, with a minimum of five directors. The Lake Windermere Ambassadors Society Board should strive to achieve diversity in representing interests from:

- Local business community
- Water stewardship
- Ecological conservation and restoration
- Water based recreational activities
- Upland and foreshore based recreational activities
- Year round and seasonal residents
- Tourism
- Commercial and marina boating operations
- Akisqnuq First Nation
- Shuswap Indian Band
- Youth



In addition, the RDEK Electoral Area F Director, a representative of District of Invermere Council, a representative of Shuswap Indian Band Council, and a representative of Akisqnuq First Nation Council representing the interests of local government and First Nations, may participate on the committee in a non-voting advisory capacity.

The Lake Windermere Ambassadors Society Chair shall be appointed as the Lake Windermere Management Committee chair. The Chair will be responsible for calling and chairing meetings, ensuring the active participation of members and that decisions are made on the basis of consensus. The Chair will serve as the spokesperson of the Lake Windermere Management Committee.

All members of the Lake Windermere Management Committee shall serve in a volunteer capacity without remuneration from the Lake Windermere Ambassadors Society, RDEK, or DOI.

4.0 Term

The Lake Windermere Ambassadors Society Board shall be appointed to the Lake Management Committee for a term of five years commencing in January 2022.

The RDEK Board or DOI Council may at their discretion repeal the appointment of the Lake Windermere Ambassadors Society Board at any time during the term. Written notice of the intention to do so shall be provided to the Lake Windermere Management Committee Chair. The Lake Windermere Ambassadors Society Board may resign from the Lake Windermere Management Committee upon written notice being provided to the RDEK and DOI.

5.0 Responsibilities

Lake Windermere Management Committee

- Engage in public education activities as identified within the LWMP to educate residents and visitors about water stewardship and conservation, water quality and quantity, responsible boating, boating safety, healthy shoreline practices, and habitat restoration.
- Implement a water quality and quantity monitoring program.
- Coordinate with various levels of government in outreach activities and sharing of information.
- Work with the RDEK and DOI to educate the public on and implement the recommendations identified within the LWMP.
- Assist with the distribution of information about the application requirements for undertaking foreshore works.
- Assist the RDEK and DOI with the distribution of information, and public consultation support, when introducing new regulatory measures related to Lake Windermere.
- Review referrals from the RDEK and DOI for development and Crown land tenure applications on the foreshore in an advisory capacity, when applicable.



RDEK

- Updating Lake Windermere Shoreline Development Permit Area and zoning for the surface of Lake Windermere per 2020 Foreshore Integrated Management Planning.
- Consultation with the Lake Management Committee when considering the implementation of new regulatory measures as identified in the LWMP.
- Enforcement of applicable Zoning Bylaws and Official Community Plans.
- Coordination with Federal and Provincial government agencies responsible for lake and foreshore management regulatory approvals.
- Active engagement with Akisqnuq First Nation and Shuswap Indian Band on land use and foreshore planning and development.
- The referral of development and Crown land tenure applications on the foreshore to the Lake Management Committee for comment when requested by the RDEK Board.

DOI

- Updating Foreshore and Aquatic Development Permit Area and zoning for the surface of Lake Windermere per 2020 Foreshore Integrated Management Planning.
- Consultation with the Lake Management Committee when considering the implementation of new regulatory measures as identified in the LWMP.
- Enforcement of applicable Zoning Bylaws and Official Community Plans.
- Coordination with Federal and Provincial government agencies responsible for lake and foreshore management regulatory approvals.
- Active engagement with Akisqnuq First Nation and Shuswap Indian Band on land use and foreshore planning and development.
- Development of referral process, similar to RDEK, for development and Crown land tenure applications on the foreshore to the Lake Management Committee for comment.
- The referral of development and Crown land tenure applications on the foreshore to the Lake Management Committee for comment when requested by the DOI Council.

6.0 Implementation

The Lake Windermere Management Committee will provide an annual report to the RDEK Board and DOI Council. The annual report shall include an overview of the activities undertaken during the previous year, the projected work plan for the upcoming year, and the identified priorities for public engagement and education activities. The RDEK and DOI will provide funding for the Lake Management Committee's activities on an annual basis in consideration of the work plan that has been approved and agreed upon by all parties for the implementation of the Lake Windermere Management Plan.



The Regional District of East Kootenay, District of Invermere, and Lake Windermere Ambassadors Society confirm their agreement to these Terms of Reference as duly authorized by the representatives below.

REGIONAL DISTRICT OF EAST KOOTENAY



Rob Gay, Chair

Shawn Tomlin, CAO

DISTRICT OF INVERMERE

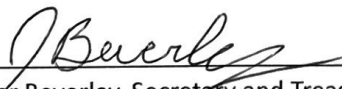


Allen Miller, Mayor

Andrew Young, CAO

LAKE WINDERMERE AMBASSADORS SOCIETY



Shawn Ridsdale, Chair

Jennifer Beverley, Secretary and Treasurer